

# GRADUATE CERTIFICATE IN CLINICAL RESEARCH ADMINISTRATION

Clinical research administration is a vast and expanding field that involves the processes in which products—drugs, devices, biological and treatment protocols are developed for patient care. Both the master’s degree and graduate certificate programs prepare health sciences professionals to participate in the science and business of the development process. Our rigorous curriculum focuses on regulatory requirements, ethical issues, processes for product development, the business of clinical research and scientific method processes. The distance education format, offered online, provides a convenient option for self-disciplined and self-directed students to pursue the program and prepare for professional advancement while maintaining their work and other commitments.

The certificate requires 12 semester hours in clinical research administration course work which are transferable to the MSHS degree.

Visit the program website (<https://cra.smhs.gwu.edu/>) for additional information.

## ADMISSIONS

Admissions Fall - August 6

Deadlines:

Spring - December 6

Summer - March 15

The application and all supporting documentation (fees, statement of purpose, letters of recommendation, transcripts) must be received by the deadline in order for the application to be reviewed.

Standardized Not required

Test Scores:

Recommendations: Two (2) recommendations required:

Prior Academic Records: Transcripts required from all colleges and universities attended, whether or not credit was earned, the program was completed, or the credit appears as transfer credit on another transcript. Transcripts must be forwarded in their original sealed envelopes.

If academic records are in a language other than English, a certified English language translation must be provided in addition to the original transcripts; translations alone will not be accepted.

Official transcripts from institutions outside the U.S. must be accompanied by an official transcript evaluation from an accredited independent evaluating agency. Please be sure you request a detailed evaluation that includes all course titles, credit hours, grades, U.S. degree equivalency, grade-point averages (GPA), and date of degree conferral. For a list of acceptable foreign credential evaluation services, please follow this link: <https://www.naces.org/members> (<https://www.naces.org/members/>)

**Statement of Purpose:** In an essay of 250 to 500 words, describe your reasons for undertaking study in the Health Sciences at The George Washington University. You should state your academic objectives, career plans, and related qualifications, including collegiate, professional, and community activities, as well as any other substantial accomplishments not already mentioned on the application form.

**Degree and GPA Requirements:** 3.0 GPA or above on a 4.0 scale

Bachelor's degree from a regionally accredited institution

**International Applicants:** Please follow this link - <https://graduate.admissions.gwu.edu/international-student-application-requirements> (<https://graduate.admissions.gwu.edu/international-student-application-requirements/>) - to review the International Applicant Information carefully for details on required documents and English language requirements.

PLEASE NOTE that the Health Sciences programs require the following minimum English language test scores for admission:

- Academic IETLS: an overall band score of 7.0 with no individual band score below 6.0; or
- TOEFL: 600 on paper-based, 250 on computer-based, or 100 on Internet-based; or
- PTE Academic: 68

### Supporting documents not submitted online should be mailed to:

George Washington University

ATTN: Transcript Processing Center  
1415 W 22<sup>nd</sup> St.  
Suite 220  
Oak Brook, IL 60523

Alternatively, official electronic transcripts can be sent to [transcripts@hsprograms.gwu.edu](mailto:transcripts@hsprograms.gwu.edu).

### Contact for questions:

[hsphora@gwu.edu](mailto:hsphora@gwu.edu)

202-994-0384 (phone)

202-994-0870 (fax)

Hours: 9 am to 5 pm, Monday through Friday

## REQUIREMENTS

The following requirements must be fulfilled: 12 credits, including 9 credits required courses and one 3-credit elective course. Courses successfully completed in this program are transferable to the master of science in health sciences (MSHS) in clinical research administration degree program.

Code	Title	Credits
<b>Required</b>		
CRA 6204	The Clinical Research Industry	
RCR 6201	Introduction to Global Regulatory Affairs and Clinical Research	
RCR 6202	Regulatory Strategy in the Development of Therapeutics	
<b>Elective</b>		
One course selected from the following:		
CRA 6203	Partnerships with Human Subjects	
CRA 6209	Quality and Risk Management	
CRA 6211	Monitoring, Auditing, and Oversight in Clinical Research	
RAFF 6203	Regulatory Strategy in the Development of Devices and Diagnostics	
RCR 6206	International Regulatory Affairs and Clinical Research	