

# GRADUATE CERTIFICATE IN MUSEUM STUDIES

The graduate certificate in museum studies is intended for those who hold at least a master's degree in a relevant subject and who wish to study museum administration, collections management, or exhibition development.

Visit the program website (<https://corcoran.gwu.edu/graduate-certificate-museum-studies/>) for additional information.

## ADMISSIONS

Pre-Defined Table

Article	Requirement
Admission deadlines:	Fall – February 1 Spring – October 1
Standardized test scores:	Standardized GRE not required.
	The Test of English as a Foreign Language (TOEFL), the academic International English Language Testing System (IELTS), or the PTE Academic is required of all applicants except those who hold a bachelor's, master's, or doctoral degree from a college or university in the United States or from an institution located in a country in which English is the official language, provided English was the language of instruction.
	Minimum scores for the program are: - Academic IELTS: an overall band score of 7.0 with no individual score below 6.0; or - TOEFL: 600 on paper-based or 100 on Internet-based; or - PTE Academic: 68;
Recommendations required:	Two (2) recommendations (one, academic and the other, museum-related)
Prior academic records:	Transcripts are required from all colleges and universities attended, whether or not credit was earned, the program was completed, or the credit appears as transfer credit on another transcript. Unofficial transcripts from all colleges and universities attended must be uploaded to your online application. Official transcripts are required only of applicants who are offered admission.  If transcripts are in a language other than English, English language translations must be provided. The English translation alone should be uploaded into your application.

**Statement of purpose:** In a short essay, state your purpose in undertaking graduate study in your chosen field. Include your academic objectives, research interests, and career plans. Also discuss your related qualifications, including collegiate, museum, other professional, and community activities.

A professional resume is required.

**Additional Information Statement:** Please submit an additional essay as follows:

Museums are not static institutions. If you enter the museum profession, you will be a part of continuing traditions and maintaining practices and policies, but also of making change. Being as creative and/or as concrete as you would like, complete the following sentences, writing two paragraphs totaling 250-400 words. You are welcome to get inspiration or ideas from recent news accounts or your own observations.

1) The 22nd-century museum will be.....

2) The contributions to change that I would like to help make include.....

**International applicants only:** Please note: international students who require a student visa from GW are not eligible to apply for admission to this program.

Supporting documents not submitted online should be mailed to:

Columbian College of Arts and Sciences, Office of Graduate Studies  
The George Washington University  
801 22nd Street NW, Phillips Hall 107  
Washington DC 20052

For additional information about the admissions process visit the Columbian College of Arts and Sciences Frequently Asked Questions (<https://columbian.gwu.edu/graduate-admissions-faq/>) page.

Contact:

askccas@gwu.edu  
202-994-6210 (phone)

Hours: 9:00 am to 5:00 pm, Monday through Friday

## REQUIREMENTS

The following requirements must be fulfilled: 18 credits, including 12 credits in required courses and 6 credits in internships.

Code	Title	Credits
<b>Required</b>		
12 credits selected from the following:		
CMST 6102	Museum Financial Management	

CMST 6101	Museum Management
CMST 6103	Leading Change
CMST 6104	Managing People and Projects
CMST 6105	Museum Fundraising
CMST 6106	Museum Marketing
CMST 6107	Museum Ethics and Values
CMST 6201	Introduction to Museum Collections
CMST 6202	Collections Management: Practical Applications
CMST 6203	Preventive Conservation Concepts
CMST 6204	Preventive Conservation Techniques
CMST 6205	Archival Practice
CMST 6206	Digitization and Digital Asset Management
CMST 6301	Museum Exhibition Curatorial Research and Planning
CMST 6302	Museum Exhibition Design
CMST 6304	Exhibition Development and Scriptwriting
CMST 6305	Visitor Perspectives: Museum Evaluation
CMST 6306	Race, Gender, Sexuality, and the Museum
CMST 6307	Interpreting Historic Sites and House Museums
CMST 6403	Museums and Technology
CMST 6404	Museums and Social Media
CMST 6502	Directed Research
CMST 6601	Special Topics in Museum Studies
CMST 6701	Museum History and Theory
CMST 6703	Museums and Community Engagement
CMST 6704	Museums and Cultural Property
6 credits in internships:	
CMST 6501	Museum Studies Internship