

# GRADUATE CERTIFICATE IN NONPROFIT MANAGEMENT

The graduate certificate in nonprofit management provides an overview of central concepts in managing nonprofit organizations and is intended to meet the needs of students seeking a focused experience in preparation for a career in nonprofit organizations. It may be appropriate for students who seek to expand their knowledge but who do not wish to commit to a master's degree program.

Certificate students enroll in regular courses of the Trachtenberg School of Public Policy and Public Administration, which carry graduate credit. Regular graduate tuition and fees apply. Under certain circumstances, credit earned in the certificate program also may be applied toward the master of public administration (<http://bulletin.gwu.edu/arts-sciences/public-policy-administration/dual-mpa-and-nonprofit-management-gc/>) (MPA) degree or master of public policy (<http://bulletin.gwu.edu/arts-sciences/public-policy-administration/dual-mpp-nonprofit-management/>) (MPP) degree. However, admission to the MPA or MPP degree program has separate requirements from those of the certificate program and students considering going on for a degree should consult with a faculty advisor early in their program.

Visit the program website for additional information.

## ADMISSIONS

Article	Requirement
Admissions Deadlines:	Fall – July 1 Spring - November 1
Recommendations required:	One (1) recommendation required:
Prior academic records:	Transcripts are required from all colleges and universities attended, whether or not credit was earned, the program was completed, or the credit appears as transfer credit on another transcript. Unofficial transcripts from all colleges and universities attended must be uploaded to your online application. Official transcripts are required only of applicants who are offered admission.  If transcripts are in a language other than English, English language translations must be provided. The English translation alone should be uploaded into your application.

**Statement of purpose:** This is your opportunity to convey to the admissions committee whatever information about yourself – over and above the information provided elsewhere in your application (including your résumé) – that you would like them to consider.  
In an essay of 250–500 words, state your purpose in undertaking graduate study in your chosen field. Include your academic objectives, research interests and career plans. Also discuss your related qualifications including collegiate, professional and community activities as well as any other substantial accomplishments not already mentioned on the application or résumé/curriculum vita.

**International applicants only:** Please follow this link - <https://columbian.gwu.edu/international-graduate-applicants> (<https://columbian.gwu.edu/international-graduate-applicants/>) - to review the International Applicant Information carefully for details on required documents and English language requirements. Please note: international students who require a student visa from GW are not eligible to apply for admission to the program.

Supporting documents not submitted online should be mailed to:

Columbian College of Arts and Sciences, Office of Graduate Studies  
The George Washington University  
801 22nd Street NW, Phillips Hall 107  
Washington DC 20052

For additional information about the admissions process visit the Columbian College of Arts and Sciences Frequently Asked Questions (<https://columbian.gwu.edu/graduate-admissions-faq/>) page.

Contact:

[askccas@gwu.edu](mailto:askccas@gwu.edu)  
202-994-6210 (phone)

Hours: 9:00 am to 5:00 pm, Monday through Friday

## REQUIREMENTS

The following requirements must be fulfilled: 12 credits, including 6 credits in required courses and 6 credits in elective courses.

Code	Title	Credits
<b>Required</b>		
PPPA 6031	Governing and Managing Nonprofit Organizations	
PPPA 6032	Managing Fundraising and Philanthropy	
or PPPA 6033	Nonprofit Enterprise	
<b>Electives</b>		

6 credits (two courses) selected from the following:

PPPA 6016	Public and Nonprofit Program Evaluation
PPPA 6032	Managing Fundraising and Philanthropy (if not taken as a required course)
PPPA 6033	Nonprofit Enterprise (if not taken as a required course)
PPPA 6034	Managing Nonprofit Boards
PPPA 6053	Financial Management for Public and Nonprofit Organizations
PPPA 6055	Contracting Out and Public–Private Partnerships
PPPA 6058	International Development NGO Management
PPPA 6062	Community Development Policy and Management
PPPA 6063	Policy Issues in Corporate Social Responsibility (CSR) and Impact Investing
PPPA 6068	Leading Diverse and Inclusive Organizations

Or a TSPPPA special topics course on a relevant topic approved by the certificate program advisor.

Or a relevant course taken in another GW school with the approval of the certificate program advisor. No more than 3 credits taken outside TSPPPA can be counted toward the certificate.

## COMBINED PROGRAMS

### Combined Programs

- Dual Master of Arts in the field of museum studies and Graduate Certificate in nonprofit management (<http://bulletin.gwu.edu/arts-sciences/museum-studies/combined-ma-museum-studies-gc-nonprofit-management/>)
- Dual Master of Public Administration and Graduate Certificate in nonprofit management (<http://bulletin.gwu.edu/arts-sciences/public-policy-administration/dual-mpa-and-nonprofit-management-gc/>)
- Dual Master of Public Policy and Graduate Certificate in nonprofit management (<http://bulletin.gwu.edu/arts-sciences/public-policy-administration/dual-mpp-nonprofit-management/>)