

# FEES AND FINANCIAL REGULATIONS

The following fees and financial regulations were adopted for the academic year 2018-19. Information on tuition and fees for the summer is available on the Summer and Special Programs website (<http://summer.gwu.edu>).

## Tuition

For undergraduates entering GW in academic year 2018-19, the University continues its fixed-rate tuition plan, with the following academic-year tuition guaranteed not to increase for up to five years of full-time\* undergraduate study: \$ \$55,140 for students entering Columbian College of Arts and Sciences, GW School of Business, Elliott School of International Affairs, Milken Institute School of Public Health, and School of Engineering and Applied Science.

The fixed-rate tuition remains in effect as previously stated for undergraduates in the schools listed above: for those who entered GW in 2017-18 (\$53,435); 2016-17 (\$51,875); 2015-16 (\$50,367); and 2014-15 (\$48,700).

Half-time and part-time undergraduate students are charged \$1,575 per credit. Non-degree students are charged \$1,630.

Tuition stated here excludes undergraduate programs in professional studies, nursing, and health sciences; consult the College of Professional Studies, School of Nursing, or the Office of Health Sciences Programs in the School of Medicine and Health Sciences for applicable rates.

Tuition for students admitted to the BA/MD program are indicated in the letter of admission.

The schedule of tuition and fees adopted for graduate programs for the academic year 2018-19 appears on the Students Accounts Office website (<http://studentaccounts.gwu.edu>).

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- \* A full-time program is defined as 12 to 17 credits per semester. Undergraduates taking more than 17 credits per semester will be charged at the rate of 1 credit for each credit exceeding that limit with the following exceptions:
1. Undergraduates are not charged for an eighteenth credit if their program includes University Writing (UW 1020).
  2. Honors students are not charged for the eighteenth credit in their freshman and sophomore year.
  3. Students in the School of Engineering and Applied Science are not charged for the eighteenth and nineteenth credits if required by their program.

## Student Association Fee

The student association fee is fixed, in keeping with the fixed-rate tuition plan. Undergraduate students entering in the fall 2018 semester and all graduate students are assessed a

nonrefundable student association fee of \$3.00 per credit to a maximum of \$45.00 per semester. Returning undergraduate students are assessed the fee as follows: for those who entered GW in 2017-18—\$2.75 per credit to a maximum of \$41.25 per semester; 2016-17—\$2.50 per credit to a maximum of \$37.50 per semester; 2015-16—\$2.25 per credit to a maximum of \$33.75 per semester; 2014-15—\$2.00 per credit to a maximum of \$30.00 per semester; 2013-14—\$1.75 per credit to a maximum of \$26.25 per semester; prior to fall 2013—\$1.50 per credit to a maximum of \$22.50 per semester.

Each semester through summer 2018 the student's account is assessed a voluntary gift to support the University libraries. The contribution is voluntary, and the student is provided an opportunity to decline the library gift for the current semester using the online eBill solution. If students do not decline the library gift prior to the last day of finals and/or within two weeks of the gift being assessed, whichever is later, the library gift can no longer be removed.

## Housing and Dining

The fee structures for University housing and dining plans can be found at GW Housing (<http://living.gwu.edu>) and GW Campus Dining (<http://gwcampusdining.com>), respectively.

## Continuing Research

All master's and doctoral students who have completed their required number of credits (including course work and thesis or dissertation research) must register each subsequent fall and spring semester for 1 credit of Continuing Research as specified by the regulations of the school concerned.

Payment of tuition for thesis or dissertation research entitles the candidate, during the period of registration, to the advice and direction of the member of the faculty under whom the thesis or dissertation is to be written. Accepted dissertations and theses are submitted electronically; the student pays a processing fee directly to Proquest/UMI.

## Additional Course Fees

Some courses carry additional fees, such as a laboratory or material fee, charged by semester as indicated in course descriptions; the amount appears in the Schedule of Classes (<http://my.gwu.edu/mod/pws>).

## Special Fees and Deposits (nonrefundable)

Application fee	\$80
Advance deposit, charged each entering or readmitted full-time undergraduate student	\$800
Matriculation fee, charged each entering full-time undergraduate (matriculation and enrollment fees for graduate students are provided on the Student Accounts Office website)	\$350

International student fee, charged each fall and spring semester to students on F-1 or J-1 visas entering in or after 2016-17	\$45
Late registration beginning the first day of the semester	\$80
Registration for continuous enrollment or leave of absence	\$35
Registration for off-campus and online programs	\$35
Late application for graduation; graduation application deadlines are provided on the Office of the Registrar website	\$35
Late payment fees (see Past Due Accounts, below)	\$150
Late authorization fee for third-party payment (see Third-Party Payment, below)	\$100
Returned payment fee, charged a student whose payment is improperly drafted, incomplete, or returned by the bank for any reason	\$35
Electronic transcript fee	\$8
Mailed transcript fee (additional fees may apply for mail services)	\$11
In person pickup transcript fee	\$15
Replacement of lost or stolen picture identification card	\$35
Replacement of diploma	\$50

## Study Abroad Fees for Academic Year 2018-19\*

Tier 1 Programs	GW Fixed Rate Tuition + \$825 program fee
Tier 2 Programs	GW Fixed Rate Tuition + \$3,575 program fee
Tier 3 Programs	GW Fixed Rate Tuition + \$5,475 program fee
Tier 4 Programs	GW Fixed Rate Tuition + \$5,975 program fee
Tier 5 Programs	GW Fixed Rate Tuition + \$6,475 program fee
Tier 6 Programs	GW Fixed Rate Tuition + \$6,975 program fee
Tier 7 Programs	GW Fixed Rate Tuition + \$7,775 program fee
Withdrawal Fee	\$575**

\* The fees listed above are for the 2018-19 academic year. Fees for the 2019-20 academic year are subject to change.

\*\* See Office of Study Abroad withdrawal policy (<http://studyabroad.gwu.edu/withdrawal-policy>) for more details.

## Postdoctoral Study

Those who have graduated from George Washington University with a PhD, EdD, DSc, or DEng may continue studies in the University without payment of tuition (contingent

upon the availability of space) and may enjoy all University library privileges. Such graduates pay the prevailing charge for 1 credit in order to establish their active membership in the University. The graduate pays for the use of laboratory or special library material. Special arrangements for such privileges must be made with the dean two months in advance of the semester in which the graduate wishes to register. Post-doctoral work taken under this privilege may not be taken for credit.

## Payment of Tuition and Fees

Students who register for classes in any semester incur a financial obligation to the University. Tuition and fees are due and must be paid in full by the first day of the University semester as indicated on the Academic Calendar (<http://bulletin.gwu.edu/academic-calendar>); students on the monthly payment plan are exempt from this regulation. The University reserves the right to revoke the registration, effective to the beginning of the semester, of any student who fails to make full payment; however, failure to attend classes does not exempt students from their financial obligation. Students whose registration privileges have been disallowed for failure to make timely payments are not permitted to attend classes and may not occupy University housing.

## Monthly Payment Plan

This payment plan is open to all students and is available on a semester basis, with five-month plans for the fall and spring semesters and a three-month plan for the summer session. To participate in the plan, students must apply before the start of the applicable semester. Upon approval of the application, students will be billed monthly for each payment. The monthly payment plan for the fall semester begins in June and ends in October, the spring semester plan begins in November and ends in March, and the summer session plan begins in April and ends in June. Under the plan, all payments are due on the 10th of each month; if payments are received by that date, no interest or late fees will be incurred. Students who enroll in the plan after the first month of scheduled payments must make up all payments retroactive to the month of enrollment as a down payment on the plan. Students enrolled in a monthly payment plan whose planned payments are not sufficient to pay the balance on the student's account are subject to interest and late fees. There is a one-time fee to participate in the plan. No additional fees will be charged while the student is actively participating in the plan; interest and late fees will be charged for missing or late payments. After the first day of the semester, all plans will be updated to reflect the student's actual remaining balance, less pending financial aid. For more information, see the monthly payment plan (<http://studentaccounts.gwu.edu/monthly-payment-plan>).

## Third-Party Payment

The University accepts employer vouchers or purchase orders that are not contingent upon receipt of grades. Under all circumstances, the charges for tuition and fees remain the

responsibility of the student. Authorization from a sponsor to be billed for a student's charges must be received in the Student Accounts Office by the end of the third week of the fall or spring semester. A late authorization fee may be incurred for responses received after the deadline. Bills are mailed to sponsors in October for the fall semester and in February for the spring semester. Should a sponsor fail to remit payment to the University, the University will contact the student for payment. Students whose employers or sponsors reimburse them for tuition and fees after receipt of grades must pay in full before the first day of the semester or at the time of registration to avoid interest, late fees, holds, and/or cancellation of registration. Students whose tuition and fees are paid in full or in part by a third party must pay any remaining balance by the stated due date to avoid interest, late fees, holds, and/or cancellation of registration.

## Past Due Accounts

Accounts that are past due are encumbered by the University. A student whose account is encumbered may not register for future semesters, or access grades, housing assignments, diplomas, transcripts, or other University services. Late payment fees and interest also may be assessed each month that the account has an overdue outstanding balance or if payment plan payments are missed. See the University's Tuition Payment Disclosure Statement (<http://studentaccounts.gwu.edu/disclosures>) for more information regarding these fees and billing practices. Accounts that are more than 90 days past due are eligible for collections activity, including referral to a collection agency and/or attorney. Students whose registration privileges have been disallowed for failure to make timely payments are not permitted to attend classes and may not occupy University housing.

Disputes must be submitted to the Student Accounts office within 60 days of the charge being applied. If the University deems the disputed amounts to be correct, the student is liable for any interest and late fees accrued during the review period.

## Dishonored/Returned Payments

A student whose payment is returned unpaid by the bank for any reason will be charged a returned payment fee and will be responsible for any associated costs and/or attorney's fees incurred by the University should a civil lawsuit or other collection effort be instituted to collect on such dishonored payment. An account hold will be in place for 10 days after subsequent payment is made. If multiple payments are returned, the University may require all future payments to be made with certified funds. In any case where the University has reason to believe that a student presented a dishonored payment in bad faith, the University may, in addition to any collection efforts, refer the matter to the proper authorities for criminal prosecution.

## Withdrawals and Refunds

Applications for withdrawal from the University or from a course after the registration period must be made in accordance with

procedures outlined under University Regulations (<http://bulletin.gwu.edu/university-regulations>) in the sections *Complete Withdrawal from the University* and *Adding, Dropping, and Withdrawing from Courses*, respectively. Financial aid recipients must notify the Office of Student Financial Assistance (<https://financialaid.gwu.edu>) in writing. The tuition deposit required of entering students will not be refunded.

In the case of authorized withdrawals and changes in registration schedule, cancellations of semester tuition charges and fees will be made in accordance with the following schedule for the fall and spring semesters:

### 1. Complete withdrawal from all courses (on-campus students):

Withdrawal dated on or before the end of the first week of the semester	90%
Withdrawal dated on or before the end of the second week of the semester	60%
Withdrawal dated on or before the end of the third week of the semester	40%
Withdrawal dated on or before the end of the fourth week of the semester	25%
Withdrawal dated after the fourth week of the semester	None

2. *Partial withdrawal*: If the change in course load results in a lower tuition charge, the refund schedule above applies to the difference.

3. Regulations governing student withdrawals as they relate to University housing and dining services charges are contained in the specific lease arrangements.

4. *Summer sessions*: In cases of authorized withdrawals from courses, refunds of 85% of tuition and fees will be made for courses dropped within the first seven calendar days of the start of a session. No refund will be made for courses dropped thereafter.

Certain programs or courses or those with non-traditional semesters may have special refund schedules. Students are encouraged to consult with their program office to determine if a special schedule applies.

Federal regulations require that financial aid recipients use refunds to repay financial aid received for that semester's attendance. This policy applies to institutional aid as well.

If a recipient of federal financial aid withdraws from the University or reduces his or her course load, federal regulations require that the University reevaluate the student's eligibility to determine the amount of aid the student is allowed to retain. If there is a credit balance on the student's account after the federal funds have been adjusted, institutional funds will be recovered from that amount.

See the University's complete Return of Title IV funds policy (<http://go.gwu.edu/returntitleivpolicy>).

In no case will tuition be reduced or refunded because of the student's absence from classes. Authorization to withdraw and certification for work done will not be provided to a student whose account is not in good standing.